

# Essentials of Parenting Education Professional Practice

A user-guide



## Contents

- About** ..... 2
- Enrollment** ..... 2
- Modules** ..... 3
- Course Completion** ..... 5
- Frequently Asked Questions (FAQs)** ..... 7
  - Why should I consider taking this (free!) course?** ..... 7
  - What are the topics covered in this course?** ..... 7
  - What do I get for completing this course?** ..... 7
  - How do I get started?** ..... 7
  - I enrolled in the course, but was not able to finish. How do I pick up where I left off?** ..... 7
  - I completed the quiz but did not pass. How many times can I retake the quiz?** ..... 8
  - I am trying to access the next Module but keep getting a message saying that the next Module has not been unlocked yet. How do I move on to the next Module?** ..... 8
  - I completed all seven modules with passing scores but when I logged into the OPEC Recognition System, it does not show that I completed the course or show my certificate. What can I do?.....** 8
  - How do I access my certificate?** ..... 8
  - Who can I contact if I have additional questions?** ..... 8



## About

In this free online course, students will learn the foundations of professional practice for parenting educators through interactive technology, videos, graphics, and readings in a series of seven modules.

This course was developed by Oregon State University (OSU), and is deployed using an online learning system called Canvas. These are self-directed learning modules with no live instructor or facilitator. You can complete this course at your own pace with no assignments or due dates. Each module provides opportunities to reflect on your learning through self-assessments and a multiple-choice quiz.

## Enrollment

To access the course, visit the site link: <https://canvas.instructure.com/enroll/Y8THC4>

- 1) Register by providing a valid email address.

canvas

Enroll in Essentials of Parenting Education Professional Practice

You are enrolling in Essentials of Parenting Education Professional Practice.

Please enter your Email:

Email

I am a new user

I already have a Free For Teachers login

[View Privacy Policy](#)

- 2) Provide your full name and review the privacy policy and terms of service (if desired).

I am a new user

I already have a Free For Teachers login

Full Name

I agree to the terms of use [and privacy policy](#).

[View Privacy Policy](#)

- 3) You will be directed to the Canvas site where you will have access to the course, but will need to confirm your enrollment by clicking on the confirmation link in the inbox of your provided email address.

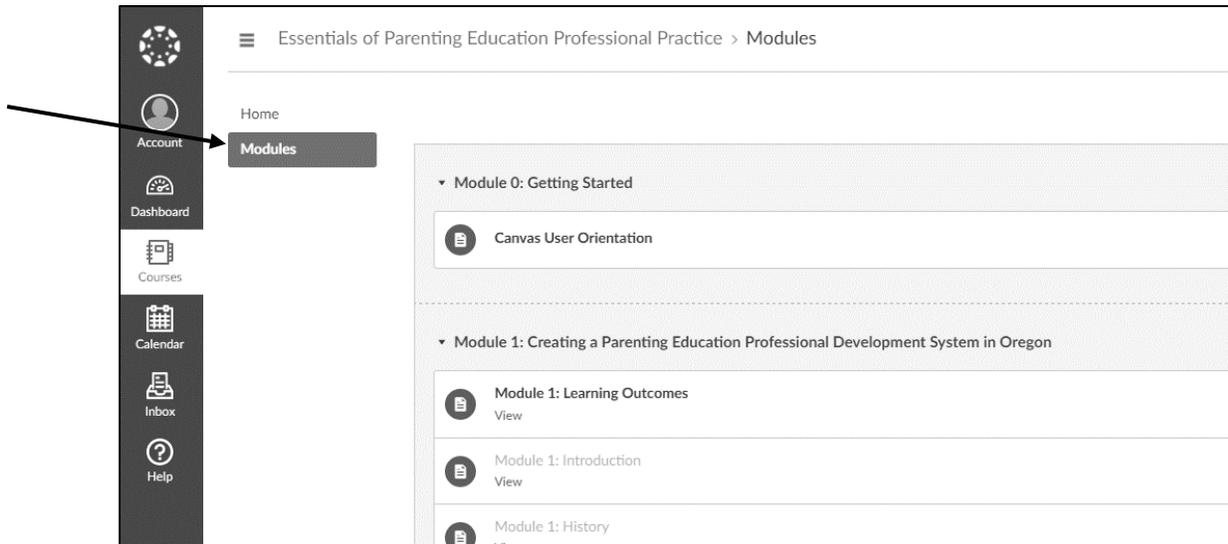


## Modules

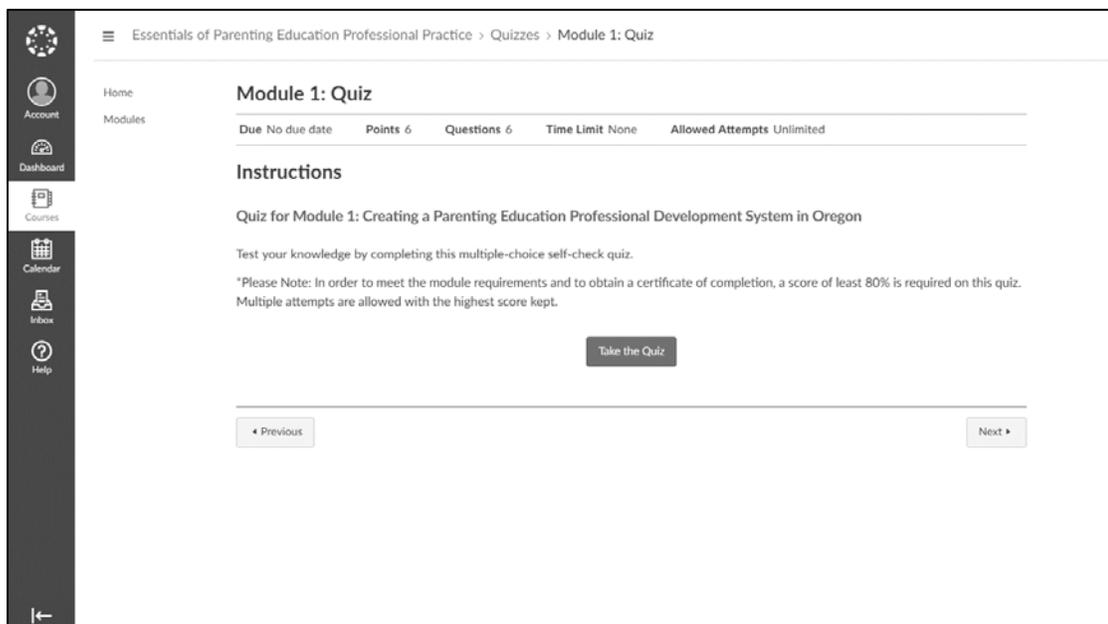
- 1) At the home screen, you will find background information about the course and tips for navigating the course.



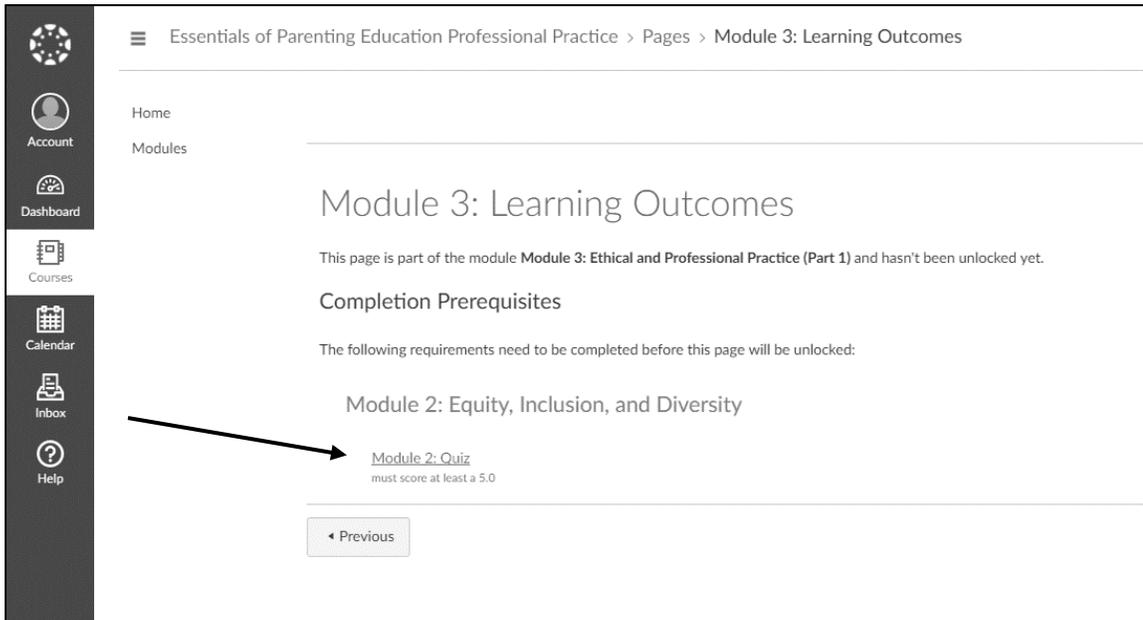
- 2) At the modules screen, you can navigate between different sections of the course. The course must be completed in numerical order (Module 1 through Module 7). Each section will unlock when the preceding section has been completed.



- 3) At the end of each module, you will be asked to test your knowledge by completing a multiple-choice self-check quiz. In order to pass the quiz (and move on to the next module) you must obtain a score of at least 80%. You will have unlimited attempts to complete each quiz (answers provided at the end), and the highest score will be recorded.



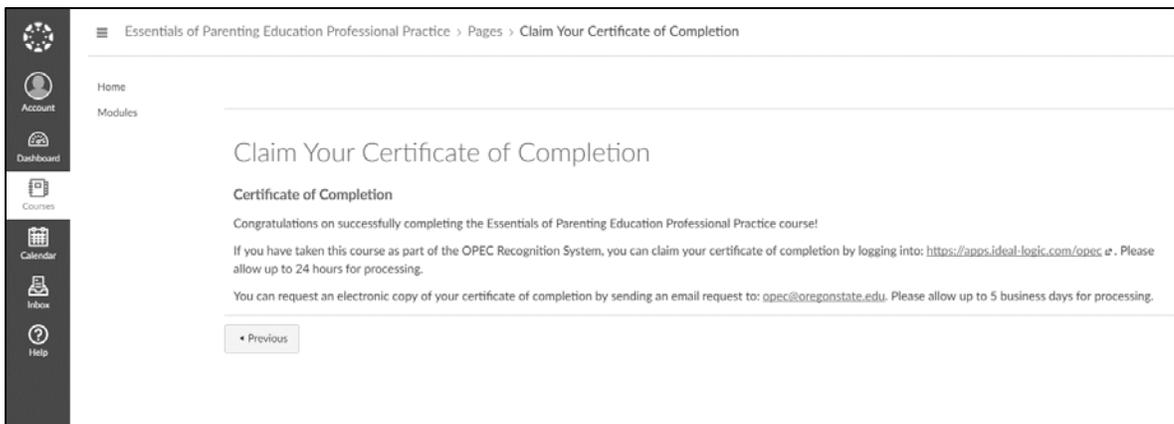
Modules will remain locked until the preceding Quiz is completed/passed with a score of at least 80%.



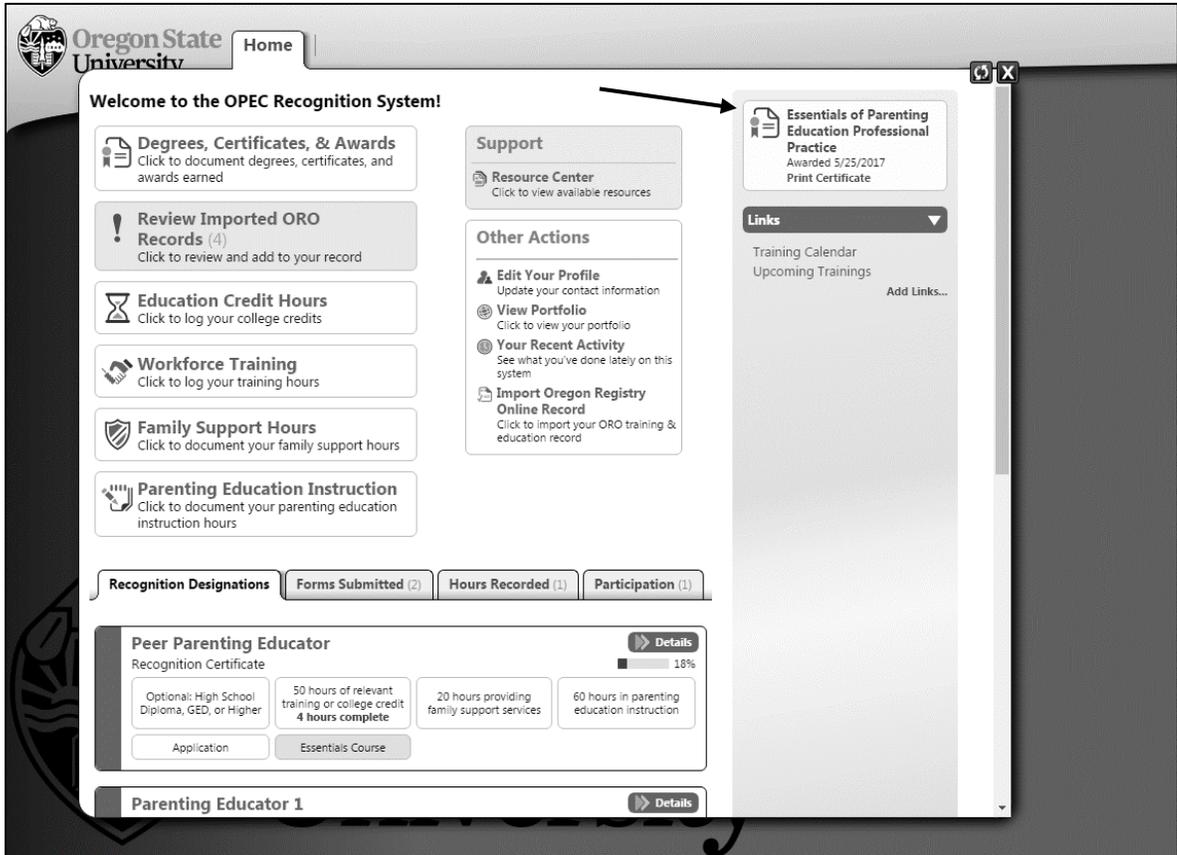
## Course Completion

- 1) After completing all of the modules (7), you will be directed to claim your **Certificate of Completion**. If you have taken the course as part of the *OPEC Recognition System*, you can claim your certificate online by logging into: <https://apps.ideal-logic.com/opec>. \*Note that it will take 24 hours for the certificate to show on the Home screen of the *OPEC Recognition System*.

If you are not taking the course as part of the *OPEC Recognition System*, you can email [opec@oregonstate.edu](mailto:opec@oregonstate.edu) to request a digital copy of your certificate.



- 2) It will take 24 hours for your certificate to appear in the *OPEC Recognition System*. After 24 hours, the option to print your certificate will appear in the upper right hand portion of your home screen.



## Frequently Asked Questions (FAQs)

For the most up-to-date list of FAQs, please visit our [website!](#)

### Why should I consider taking this (free!) course?

If you are interested in learning the foundations of professional practice for parenting educators through interactive technology, videos, graphics and readings, then this course is for you! The course was designed to be as accessible as possible and can be completed at your own pace. There are seven modules, which each provide an opportunity to reflect on your own learning through self-assessment as well as a short quiz.

In addition, the course is required when submitting for recognition within the *OPEC Recognition System* and counts as four hours within **workforce training** towards Core Area 3 (Parenting Education Professional Practice). Click [here](#) for more information on the Core Knowledge and Skills for Oregon Parenting Educators.

### What are the topics covered in this course?

There are seven modules in the course:

- 1: Creating a Parenting Education Professional Development System in Oregon
- 2: Equity, Inclusion, and Diversity
- 3: Ethical and Professional Practice (Part 1)
- 4: Ethical and Professional Practice (Part 2)
- 5: Foundational Facilitation Skills (Part 1)
- 6: Foundational Facilitation Skills (Part 2)
- 7: Fidelity and Evaluation in Program Implementation

### What do I get for completing this course?

You will receive a certificate of completion for four hours of training in Parenting Education Core Area 3 (Parenting Education Professional Practice).

### How do I get started?

To get started, you will need a valid email address and access to the internet. You can enroll for the course [here](#).

### I enrolled in the course, but was not able to finish. How do I pick up where I left off?

The course will take an estimate of four hours to complete, however you are able to work through the modules at your own pace.

You need to login with your user name and password. At the home screen, click on your Dashboard, then the course (*Essentials of Parenting Education Professional Practice*). In the top left, you will see a tab called 'Modules', navigate towards the last completed Module (in bold).

### **I completed the quiz but did not pass. How many times can I retake the quiz?**

At the end of each quiz, there is an opportunity to review the answers you selected and compare your answer to the correct answer. Take time to review your selections and the material in the module prior to retaking the quiz.

If you did not pass (with a score of at least 80%), you are welcome to retake the quiz until you pass (unlimited attempts). We will keep your highest score on record. You will need to pass the quiz in order to proceed to the next Module.

### **I am trying to access the next Module but keep getting a message saying that the next Module has not been unlocked yet. How do I move on to the next Module?**

You will need to retake the quiz and pass (with a score of at least 80%) to move on to the next Module. There is no limit to the number of times that you can take a quiz and correct answers can be reviewed after taking the quiz.

### **I completed all seven modules with passing scores but when I logged into the OPEC Recognition System, it does not show that I completed the course or show my certificate. What can I do?**

It takes 24 hours for the completion status and certificate to show in the *OPEC Recognition System*. If it has been longer than 24 hours, please let us know by sending an email to [opec@oregonstate.edu](mailto:opec@oregonstate.edu).

### **How do I access my certificate?**

If you are taking this course to meet the requirements for the *OPEC Recognition System*, then you will have access to your certificate (after 24 hours) within the *OPEC Recognition System* (see the Home screen). If you are not planning to submit for recognition within the *OPEC Recognition System*, then you can email us at [opec@oregonstate.edu](mailto:opec@oregonstate.edu) to request a copy of your certificate emailed directly to you.

### **Who can I contact if I have additional questions?**

If you have additional questions, please email us at [opec@oregonstate.edu](mailto:opec@oregonstate.edu).